



The Juvenile Justice and Delinquency Prevention Commission of San Bernardino County

Minutes for March 8, 2023

<p>Commissioners Earl Smith, Chairperson Dr. Aaron Miller, First Vice Chairperson Joyce Frevert, Second Vice Chairperson Dr. Frances Coles, Secretary Chanda Kellogg Diana Martin Dwayne Radden Sr. Edward Brantley Chelsea Ramirez</p>	<p>Courts Honorable Lynn Poncin</p>	<p>Probation Kimberly Epps, DCPO Erica Henderson, POIII Anthony Polino, POIII Lindsey Spence POII</p> <p style="text-align: right;">Minutes by: Mary Cardenas, Secretary II</p>
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Opening of the Meeting:

Chairperson, Earl Smith called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:30 p.m.

Flag Salute:

Pledge of Allegiance conducted.

Roll Call:

Chairperson, Earl Smith conducted roll call.

Excused: Dr. Frances Coles, Secretary, Commissioner Dwayne Radden, Honorable Lynn Poncin, Commissioner Chelsea Ramirez

Absent: Commissioner Edward Brantley,

Present: First Vice Chairperson Aaron Miller, Joyce Frevert, Second Vice Chairperson, Chairperson, Earl Smith, Commissioner Diana Martin, , DCPO Kimberly Epps, POIII Erica Henderson, **Guest(s):** None

Approval of Minutes:

February 8, 2023 minutes were reviewed and approved.

Swearing In:

None

Judge's Remarks:

Honorable Lynn Poncin

- No updates – Not present

Chief's Remarks:

DCPO Epps on behalf of Chief Probation Officer Tracy Reece.

- Significant staffing shortage in the Juvenile facilities (High Desert A.R.I.S.E and CVJDAC).
 - Nineteen Probation Correction Officers that are currently in external assignments will return permanently to the Juvenile facilities.
 - Probation Officers have been mandated to work 30 day rotation shifts at the juvenile facilities.
- Commissioner Smith inquired if the DRC programs will be affected by the shortage of staff?

- Per DCPO Epps, the department will utilize contract services to minimize program impacts.

Continued - Chief's Remarks:

DCPO Epps on behalf of Chief Probation Officer Tracy Reece.

- DCPO Epps updated the Committee regarding the advanced notification of youths going to another school. If it was possible to proactively notify the school to inform them that the youth will be arriving.
 - Not at this time, due to confidentiality.
 - Commissioner Smith mention in the past there was a liaison to communicate with schools and juvenile halls.
 - DCPO Epps suggested that the County Schools may want to consider convening with the Law Enforcement & Education Partnership (LEEP).
 - This was a group of department liaisons for education.
 - DCPO Epps informed the Commission if they push to bring Law and Education Partnership (LEEP) back, she will support it.
 - She will talk to the Chief.
 - Commissioner Smith wants to make sure the youth's needs are being met and/or if caution is needed, to avoid situations.
 - AB740 – Notifications
 - Probation is not on the mandated notifications lists.
 - This is an issue and County educators may want to have a discussion about adding the Probation department to the list, due to Probation having officers in school, requirements for Probation Education Liaisons and Probation does advocate for youth's in school and have many resources.

Coordinator's Remarks:

Probation Officer III Erica Henderson

- Sworn In – Due to requirements for extended terms, all Commissioners need to be re-sworn in. PO III Henderson would like to swear all Commissioners all at once during a meeting.
- Identification Cards – With the exception of Commissioner Kellogg, Commissioners have has been provided with an ID.
 - Commissioner Kellogg will be scheduled to obtain an I.D.
- Business Cards - Let her know if any Commissioners would like some business cards.

Chair Updates: Commissioner Smith

- By Laws
 - He would like the Commissioners to review by laws every other year.
 - Review the Mission Statement definition as well.
 - Review the Welfare and Institution codes that govern what is expected of the Commissioners, due to determine if there are any changes to the related code section. This way the Commissioners are aware of any revisions and can do their best for the County.
- Public Awareness – Would like to inform the public and other regions of resources and programs that are available within the County.
- Commissioner Miller - Update on the website: POIII Henderson is currently working on the website and recruitments for JJJPC.
 - Awards – PO III Henderson will discuss with DCPO Epps
 - Updating the List – she inquired if one of the Commissioners can assist with updating the list?
 - Commissioner Miller volunteered to update the list.

- List all the people they would like to send out the nomination letters to.
- PO III Henderson will forward the list to the Commissioners.

Continued – Chair Updates:

- Newsletters from the National JJDPC – Request Grants
 - Inquired how to apply for a grant, if he wanted to request one for JJDPC.
 - DCPO Epps stated grants are processed through Probation and not individually.

New Business: None

Unfinished Business: None

Roundtable:

Commissioner Earl Smith: None

DCPO Epps: None

Commissioner Joyce Frevert: Inquired about the inspections. PO III Henderson, has not received a response.

Chairperson, Chairperson Aaron Miller: None

Commissioner Martin: None

Commissioner Kellogg: There's a grand opening for a Youth Stop Shop in the High Desert, March 10, 2023.

PO III Polino: None

POIII Henderson: None

Adjournment:

Meeting adjourned by Chairperson Earl Smith at 4:30 p.m.

<p style="text-align: center;"><i>The next JJDPC meeting will be held on April 12, 2023 3:30 p.m. Location: 175 W. 5th Street San Bernardino, CA Room: 401</i></p> <p style="text-align: center;">*** Meeting subject to change; details to be emailed to Commissioners***</p>
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